

HEAD OFFICE

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Molemole Municipality

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www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Modisha N.J

Ref: CORP-8/1/1:14

27 September 2018

REQUEST FOR QUOTATION FROM COMPETENT SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER DATABASE FOR THE FOR THE RENOVATION OF MOGWADI MUNICIPAL BUILDINGS.

1. The following documentation should accompany the quotations:

- a. Proof of registration on Central Supplier Database [Last verified between the advert date and the closing date] detailing all compliance requirements of the company;
- b. The Master Registration Number or Tax compliance status pin [or a valid copy of tax clearance certificate]
- c. Certified **COPY** of valid CIDB Certificate: grade 1 GB
- d. Certified **COPY** of a valid Letter of Good Standing from compensation commissioner
- e. Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- f. Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- g. Certified **COPY** BBBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation

2. The following conditions will apply:

- a) Quotations must be on an official letterhead of the company;
- b) Prices (s) must be firm and must be inclusive of VAT (if applicable);
- c) Quotations will be evaluated according to 80/20 points system whereby 80 points will be for price and 20 points will be allocated in line with Preferential Procurement Policy framework, 2000 and BBBEE regulations;

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- d) Payment will be effected within 30 days from receipt of the invoice and all supporting documentation.
- e) The municipality is not bound to accept the lowest or any Bid and reserves the right to not accept

3. BID SPECIFICATION [please quote using the following layout]

<i>DESCRIPTION OF MAINTENANCE</i>	<i>LOCATION</i>	<i>Unit</i>	<i>QTY</i>	<i>RATE</i>	<i>TOTAL PRICE</i>
Supply and Installation of IRB Veranda sheets	Mobile unit [Old building]	M ²	14		
Supply and Installation of steel wheelchair access ramp including Balcony	Mobile unit [Old building]	M ²	3.9		
Remove and Relocate Existing Concrete Palisade fence	Mogwadi Old Building	M	10		
Remove and Relocate Existing Gate complete with rail and electricity connection [6 meter]	Mogwadi Old Building	No	01		
Remove existing Turnstile	Mogwadi Old building [Guard room]	No	01		
Supply, Delivery and Installation of Heavy Duty Full Height Single 3Arm Turnstile complete with biometric access control system	Mogwadi Old building [Guard room]	No	01		
Breaking up of brick work	Mogwadi Old building	M ²	19		
Buildup of brick opening and plastering [face brick and cement brick]	Mogwadi Old building	m ²	19		
Supply and Painting of Interior Walls with Washable (waterproof) paint	Mogwadi Old building	m ²	1,985.20		
Supply and Installation of vertical window Blinds: 900MM X 1200MM	Mogwadi Old building	No	04		
Supply and Installation of vertical Blind : 2460MMX2300MM	Mogwadi civic center	No	01		
Supply and Installation of vertical Blind : 1460mm x 110mm	Mogwadi civic center	No	01		
Supply and Installation of Aluminum glass door complete with Biometric system	Mogwadi Old Building [Entrance]	No	01		
Supply and Installation of D5 Gate Motor complete with remotes	Mogwadi Old building, Traffic & Technical Services	No.	03		
Supply and Installation of Wall Mirrors (500x500)	Mogwadi Technical Services	No	02		

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DESCRIPTION OF MAINTENANCE	LOCATION	Unit	QTY	RATE	TOTAL PRICE
Patching up of Walls with Plaster and Repainting of Interior Walls	Secretary: Municipal Manager	M ²	48		
Replacing of Wood skating	Legal Manager	M	3.4		
Replacement of Gate Rail	Mogwadi Traffic	M	12		
Replace complete lockset	Mogwadi Traffic – Security	No	01		
Close up opening with plastering	Mogwadi Traffic	M ²	01		
Breaking up of existing ceramic tiles and make preparation for new tiles	Mogwadi Traffic	M ²	135		
Supply and Fitting of Porcelain Floor Tiles	Mogwadi Traffic	M ²	135		
Replace office door complete with Cylinder locksets	Mogwadi Traffic Office	No	01		
Supply and Delivery of Complete Urinal System with flush master.	Mogwadi Old building Male toilets	No.	02		
Supply and Delivery Urinal Flush Masters	Mogwadi Civic center	No.	03		
Supply and Delivery of Auto Switch for Pressure Pump	Mogwadi Technical Services	No.	01		
Drain Cleaner 5 liter liquid	Mogwadi Civic Center	No.	02		
Supply and Delivery of Pressure Pump with Auto switch	Mogwadi Community Hall	No.	01		
Supply and Delivery of Measuring Wheel	Mogwadi Library Town Planning	No.	01		
Supply and Delivery of Measuring Tape [5 meter]	Mogwadi Library Town Planning	No.	01		
Subtotal Excluding vat					
Vat at 15% (if registered for vat)					
Grand Total (vat inclusive)					

Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point)) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBBEE).

Criteria	Weights	Applicable values
Proof of RELEVANT experience by the bidding company in repairs and maintenance of buildings Attach appointment letters AND testimonials with contactable references on Client's company letterhead.	45	Poor = 1

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Criteria	Weights	Applicable values
Attach a maximum of 06 projects only.		Average = 2
Attach copies of contracts for each client above	20	Good = 3
MS Project Implementation programme detailing - Activities and Time frames - Key Milestones of the project	20	Very good = 4 Excellent = 5
Specify Warranty period on each item renovated and/or supplied on the Company's letterhead.	15	
Total functionality Score	100	

Bidders that score less than 80% (rounded to the nearest decimal point) will be disqualified from further Bid evaluation.

Kindly direct all Technical enquiries to **Mr. N.J Modisha** at **015 501 2332** between **08H00** to **16H30** during the weekdays. All quotations should be deposited in the RFQ tender box situated at Mogwadi offices, no 303 Church Street by latest **04 October 2018** at **11H00**, clearly marked "**RENOVATION OF MOGWADI MUNICIPAL BUILDINGS**". No quotation will be accepted after the closing date and time



MOSENA M.L
MUNICIPAL MANAGER
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